"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक "छत्तीसगढ़/दुर्ग/09/2012-2015."



छत्तीसगढ़ राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 203] रायपुर, बुधवार, दिनांक 22 मई 2013—ज्येष्ठ 1, शक 1935

HIGH COURT OF CHHATTISGARH, BILASPUR

Bilaspur, the 21st May 2013

The High Court of Chhattisgarh Computer Cadre Service Rules, 2013

No. 3824/R.G./2013.—In exercise of the power conferred under Article 229(2) of the Constitution of India, the Chief Justice is pleased to make the following rules to regulate the appointment and other conditions of Service of various posts of the Computer Cadre in the High Court of Chhattisgarh, Bilaspur (Chhattisgarh).

PART-I GENERAL

1. **Short title and commencement** :
   (1) These rules may be called "The High Court of Chhattisgarh Computer Cadre Service Rules, 2013."

   (2) It shall come into force with effect from the date of publication in the Official Gazette.

2. **Definitions** : In these rules, unless the context otherwise requires:-
   (a) 'Appointing Authority' means the Chief Justice or such other judge or officer of the High Court as the Chief Justice may direct.

   (b) **'Chief Justice'** means the Chief Justice of the High Court.

   (c) **'Governor'** means the Governor of Chhattisgarh.

   (d) **'High Court'** means the High Court of Chhattisgarh, Bilaspur (Chhattisgarh).

(e) 'Member of the Service' means, a person appointed in the substantive capacity on a post in the service as well as person appointed prior to enforcement of these rules by orders/executive instructions applicable at the time of appointment.

(f) 'Registrar General' means the Registrar General of the High Court.

(g) 'State Government' means the State Government of Chhattisgarh.

(h) 'Year of recruitment' means, a period to twelve months commencing on the first date of July of a calendar year.

PART-II CADRE

3. **Cadre of Service :**

(1) The strength of the Service and number of the posts therein shall be such as may be determined by the Chief Justice with approval of the Governor.

(2) The strength of the Service at the time of the commencement of these rules along with their rearrangement/up-gradation is mentioned in Schedule-I appended to these rules.

PART-III RECRUITMENT

4. **Recruitment :** The source and method of recruitment to certain Class- II and Class-III posts shall be as follows

(1)	Assistant Registrar (IT)	By direct recruitment or on deputation from various departments of Central Govt. or State Govt. or from any Corporation or Institution owned or controlled by Central or State Govt. like National Informatics Centre, National Informatics Centre Services Inc., etc.
(2)	Computer Programmer	(i) By promotion on the basis of Merit cum Seniority from amongst such Software Engineer/Hardware Engineer who have completed 5 years of satisfactory service or from amongst Assistant Programmer who have completed 11 years of satisfactory Service. (ii) In case, no suitable candidate is available then the post may be filled by direct recruitment.
(3)	Software Engineer	(i) By promotion on the basis of Merit cum Seniority from amongst such Assistant Programmer who have completed 5 years of satisfactory service. (ii) In case, no suitable candidate is available then the post may be filled by direct recruitment.
(4)	Hardware Engineer	(i) By promotion on the basis of Merit cum Seniority from amongst such Assistant Programmer who have completed 5 years of satisfactory service and having knowledge of hardware maintenance. (ii) In case, no suitable candidate is available then the post may be filled by direct recruitment.
(5)	Assistant Programmer	(i) By promotion on the basis of Merit cum Seniority from amongst such Data Entry Operator who have completed 3 years of satisfactory service and having knowledge of Computer Programming or Hardware maintenance (as per the requirement for the post as

		mentioned in this table at Sl. No. 3 & 4). (ii) In case, no suitable candidate is available then the post may be filled by direct recruitment.
(6)	Data Entry Operator	By direct recruitment.

PART-IV QUALIFICATIONS

5. **Qualification:** The qualifications for the direct recruitment to the post of Assistant Registrar (IT), Programmer, Software Engineer, Hardware Engineer, Assistant Programmer and Data Entry Operator shall be as follows:-

(1)	Assistant Registrar (IT)	Working knowledge of Unix/Open Source Software/ Windows NT/Oracle and other RDMS packages/ Systems Analysis and Programming, Development in PHP, My SQL Database Administration and Design knowledge of all the stage PLC for Software development with the following educational qualifications. (i) M.E. /M. Tech. degree in Computer Science or related subject from a recognized University/Institution. or *'C' level course from DOE with minimum 5 years experience.. or * B.E./B.Tech. degree in Computer Science or related subject from recognized institution/ university with 5 year experience. Or * MCA/ M. Sc. degree in Computer Science or related subject from recognized institution/ university with 5 year experience.
(2)	Computer Programmer	Working knowledge of Unix/Open Source Software/ Windows NT/Oracle and other RDMS packages/ Systems Analysis and Programming, Development in PHP, My SQL Database Administration and Design knowledge of all the stage PLC for Software development with the following educational qualifications. (i) B.E. / B. Tech degree in Computer Science or related subject from a recognized University/ Institution with 5 years experience in programming/ Software development field. or *Second Class Bachelor degree from a recognized university with 'B' level course from DOE with 5 years experience in programming/ Software development field. or * MCA/ M. Sc. degree in Computer Science or related subject from recognized institution/ university with 5 year experience.*
(3)	Software Engineer	Working knowledge of Unix/Open Source Software/ Windows NT/Oracle and other RDMS packages/ Systems Analysis and Programming, Development in PHP, My SQL Database Administration and Design knowledge of all the stage PLC for Software development with the following educational qualifications.

		(i) B.E. / B. Tech. degree in Computer Science or related subject from a recognized University/ Institution with 3 years experience in programming/ Software development field. or *Second Class Bachelor Degree from a recognized university with 'B' level course from DOE with 3 years experience in programming/ Software development field. or * MCA/ M. Sc. degree in Computer Science or related subject from recognized institution/ university with 3 year experience.*
(4)	Hardware Engineer	Working knowledge of Unix/Open Source Software/ Windows NT with the following educational qualifications. * B.E. / B. Tech degree in Computer Science or related subject from a recognized University/ Institution with 3 years experience in Hardware/LAN maintenance in any esteemed organization/firm.
(5)	**Assistant Programmer**	Working knowledge of Unix/Open Source Software/ Windows NT/ with the following educational qualifications. (i) MCA/ M. Sc./ B.E./ B. Tech degree in Computer Science or related subject from recognized institution/ university. or *Second Class Bachelor degree from a recogni[illegible] university with 'A' level Course from DOE or PGDCA fr[illegible] any recognized University with 3 years experience in prog[illegible]ming/ Software development field. * Preference will be given to the higher qualified candidates.
(6)	Data Entry Operator	Working knowledge of Unix/Open Source Softw[illegible]re/ Windows NT/ with the following educational qualifications. (i) Educational qualification: At least second cl[illegible] bachelor degree from a recognized University in Computer [illegible]ience or related subject; or Second class bachelor degree from any recogni[illegible]d University with PGDCA from any recognized University ; or Second class bachelor degree from a recogni[illegible] University with 'O' level course from DOE. (ii) Desirable Experience: Working knowledge of Operating Systems and Office application suites. (iii) Knowledge of Hindi and English typing [illegible]eference will be given to those candidates who have [illegible]sed typewriting examination in Hindi and English language fr[illegible]m any recognized board)

PART-V PROCEDURE FOR RECRUITMENT

6. **Determination of Vacancies** : The appointing authority shall determine the number of vacancies to be filled during the course of the year of recruitment as also the number of vacancies to be reserved for candidates belonging to the Scheduled Castes, Scheduled Tribes and other categories under rule.

7. **Method of Selection-**

1. The appointing authority may make the selection under these rules or appoint a selection committee to do so.

2. The selection committee will decide the criteria for selection.

3. The appointing authority or the selection committee may prescribe additional qualifications for the selection.

4. In the event, two or more candidates obtain equal marks, then candidates securing higher marks in the written examination will be preferred. If it is found that marks obtained in the written examination are equal, age shall be the criteria.

5. The selection list shall be valid for one year from the date of declaration of the result or initiation of the next selection process, whichever is earlier.

PART-VI APPOINTMENT, PROBATION, CONFIRMATION AND SENIORITY ETC.

8. **Appointment and Probation**:

1. The appointments shall be made according to the merit list prepared at the time of selection.

2. A person appointed to a post by direct recruitment shall, from the date on which he joins his duties, be on probation for a period of two years.

3. A person appointed to a post by promotion shall, from the date on which he joins his duties, be appointed in officiating capacity for a period of two years.

4. The Chief Justice may at any time, extend the period of probation or officiation as the case may be, however the period/probation will not exceed three years.

5. The Chief Justice may at any time during or at the end of period of probation or officiation as the case may be, terminate the services of a direct recruit, or revert a promotee to his substantive post from which he was promoted.

9. **Confirmation:** On successful completion of probation or officiation, as the case may be, the probationer or the promotee, if there is a permanent post available, shall be confirmed in the Service and if no permanent post is available, he shall be issued certificate of confirmation, and as soon as a permanent post becomes available, he shall be confirmed.

10. **Seniority:**

1. The seniority of the employees of the establishment holding substantive or officiating post at the time of commencement of these Rules shall continue to be the same as it existed at the commencement of these Rules.

2. Seniority of person appointed under these rules shall be determined in the following manner:

    a) The inter-se-seniority, of persons appointed by promotion on the basis of merit-cum-seniority, shall be determined by their inter se seniority in lower Cadre.

b) Persons appointed to the service by direct recruitment shall be ranked inter se in the order of merit they are placed in the select list; those recruited earlier shall be ranked senior to those recruited later.

c) The relative seniority of promotees and direct recruits shall be determined according to the date of the appointment order.

d) The inter-se-seniority of the person appointed as contingency paid employee shall be determined from the date he joins his service. If two persons join service on the same date, their inter se seniority shall be determined on the basis of their age and the older in age shall be ranked senior.

11. **Head of Office :** The Registrar General shall be the head of office of the all computer cadre officers and employees, who shall dispose of all the matters, which under the prevailing rules of the State Government can be disposed of by the head of office.

PART-VIII

AGE LIMIT, RESERVATION OF POSTS AND ELIGIBLITY FOR APPOINTMENT TO THE POST TO BE FILLED UP BY DIRECT RECRUITMENT ON THE COMPUTER CADRE.

12. **Reservation of Posts for Scheduled Castes, Scheduled Tribe and Other Backward Classes, Women and Physically Handicapped Persons-**

(1) Posts for direct recruitment (Entry Level) shall be reserved for the candidates belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes in accordance with the provisions of Chhattisgarh Lok Sewa (Anusuchit Jatiyon, Anusuchit Jan-Jatiyon Aur Anya Pichhade Vargon Ke Liye Aarakshan) Adhiniyam, 1994 (No. 21 of 1994).

(2) 30% of the posts shall be reserved for the woman candidates at the stage of direct recruitment (Entry Level) and the reservation shall be horizontal and compartmentwise.
Explanation– "Horizontal and compartment-wise reservation" means reservation in each category, namely: Scheduled Castes, Scheduled Tribes, Other Backward Classes and unreserved category.

(3) Two percent of the posts shall be reserved for the physically handicapped persons having orthopedical disability, in accordance with the notifications, circulars and instructions issued by the State Government from time to time, subject to the conditions as provided in proviso of Rule 13 in clause (c).

Provided that if suitable candidates are not available from any reserved category, the vacancy shall be carried forward for two years. Thereafter the vacancy shall be reverted back to unreserved category.

13. Eligibility and Age limit for appointment to the posts to be filled up by direct recruitment on the establishment- No person shall be eligible for appointment by direct recruitment unless a candidate,

(a) is a citizen of India.

(b) has attained minimum age of 21 and has not attained maximum age of 30 years on the first day of January of the following years in which applications for appointment are invited.

Provided that the upper age limit shall be relaxable upto a maximum limit of 5 years for the candidates belonging to Scheduled Caste, Scheduled Tribe and other Backward Classes.

Provided that the upper age limit shall be relaxable upto a maximum limit of 10 years for the women candidates

Provided further that the upper age limit of candidates, who are Government servants whether permanent or temporary, shall be relaxable upto further 5 years in addition to the relaxations available as above.

Provided further that if any candidate is entitled to relaxation under more than one category, he would be granted relaxation under one, which provide for maximum relaxation.

(c) has good character and is of sound mind and body and free from any bodily or mental defect which renders him unfit for such appointment.

(d) has not more than one spouse living.

(e) has not been dismissed or removed from service by any High Court, Government or Statutory Authority or Local Authority.

(f) has not been convicted of any offence involving moral turpitude, or has not been permanently debarred or disqualified by any High Court or Union Public Service Commission of State Public Service Commissions or any Services Selection Board or Staff Selection Commission.

PART-VII CONDITIONS OF SERVICE

14. **Pay and Allowance-**

(a) The holders of posts specified in second column of First Schedule shall be entitled to scales of pay specified in fourth column of the said Schedule.

(b) The holders of posts specified in second column of First Schedule shall also be paid all other allowances and provided with the facilities, which are payable and available to the corresponding posts in the High Court Establishment.

Provided that the pay scales provided in fourth column of the First Schedule and allowances shall be subject to revision by the Chief Justice from time to time with the approval of the Governor.

15. **Other Conditions:** In respect of all such matters regarding conditions of service of the officers and employees of the Establishment for which no provision or insufficient provision has been made in these Rules, the Rules and orders for the time being in force and applicable to the Government Employees holding corresponding posts in the High Court Establishment shall be applicable subject to such modifications, variations or exceptions, if any, as the Chief Justice may, from time to time specify.

Any modifications, variations or exceptions in the Rules relating to salaries, allowances, leave or pension shall be made with the approval of the Governor.

Explanation- For the purpose of this Rule, the Post specified in column 2 of the Second Schedule shall correspond to the Posts in the High Court Establishment shown against them in column 3 of that Schedule.

16. **Vacation :** The Office of the High Court is a non-vacation Department. The Chief Justice may, however, allow any member of the staff to remain absent for such part of the vacation as the Chief Justice considers desirable.

PART-IX CONTROL AND DISCIPLINE

17. All employees of the Establishment shall be subject to the superintendence and control of the Chief Justice.

18. The provisions of Chhattisgarh Civil Services (Classification, Control and Appeal) Rules, 1966 and Chhattisgarh Civil Service (Conduct) Rules, 1965 shall be applicable *"mutatis mutandis"* to Employees of the Establishment subject to the following:-

a. In regard to Employees other than Class- I officers of the establishment, the Disciplinary Authority shall be the Registrar General or such other Officer as may be designated in this behalf by the Chief Justice.

b. In regard to Officers in Class I posts, the Disciplinary Authority shall be the Chief Justice or such Judge as may be designated in this behalf by the Chief Justice.

c. An appeal shall lie to the Chief Justice against all Orders, which may be passed by the Authority prescribed in clause (a).

d. An appeal, against any order passed by the Authority other than Chief Justice, prescribed under clause (b) shall lie to the Chief Justice or to a judge to be nominated or a committee of judges to be constituted by the Chief Justice.

e. The Enquiry Authority shall have power to issue notices to witnesses and to compel them to appear and give evidence or produce documents or both as the case may be.

PART-X MISCELLANEOUS

19. **Extension :** Ordinarily, extension in service to any Employee of the Computer cadre would not be granted. However, the Chief Justice may, in exceptional cases and in the interest of administration, grant extension beyond the age of 60 years to any Employee in case of Class I, Class II, Class III and subject to his physical fitness and outstanding quality of work.

20. **Interpretation :** If any question arises as to the interpretation of these rules, the decision of the Chief Justice shall be final.

21. **Power to relax :**

1. Nothing in these Rules shall be construed to limit or abridge the powers of the Chief Justice to deal with Employees of the computer cadre in such manner as may appear to him to be just and reasonable.

2. Where the Chief Justice is satisfied that the operation of any of these rules causes undue hardship in any particular case, he may by order dispense with or relax the particular rule to such extent and subject to such exceptions and conditions as he may deem necessary.

Provided that where any Rule is applicable to an Employee of the Computer Cadre, his case shall not be dealt with in the manner, which is less favorable to him under the said Rule.

PART-XI

First Schedule

Class – II

S. No.	Name of Post	No. of Post	Existing pay scale in Rupee
(1)	(2)	(3)	(4)
1.	Assistant Registrar (IT)	01	15600-39100+5400 G.P.
2.	Computer Programmer	02	15600-39100+5400 G.P.
3.	Software Engineer	01	9300-34800+ 4400 G.P.
4.	Hardware Engineer	01	9300-34800+ 4400 G.P.

Class – III

S. No.	Name of Post	No. of Post	Existing pay scale in Rupee
(1)	(2)	(3)	(4)
1	Assistant Programmer	02	9300-34800+4300 G.P.
2	Data Entry Operator	04	5200-20200+2400 G.P.

Second Schedule

Sl. No.	Name of Post	Corresponding post in the High Court Establishment
(1)	(2)	(3)
1.	Assistant Registrar (IT)	Assistant Registrar
2.	Computer Programmer	Assistant Registrar
3.	Software Engineer	Section Officer/Private Secretary
4.	Hardware Engineer	Section Officer/Private Secrctary
5.	Assistant Programmer	Assistant Grade-I
6.	Data Entry Operator	Assistant Grade-II

Sd/-

(R. C. S. Samant)
I/c Registrar General.

संचालक, मुद्रण तथा लेखन सामग्री, छत्तीसगढ़ द्वारा शासकीय क्षेत्रीय मुद्रणालय, राजनांदगांव से मुद्रित तथा प्रकाशित—2013.